REQUEST FOR PROPOSAL
RFP#: NS-2022-0513

Oncology Clinical Pathways for UC San Diego Health and
Moores Cancer Center

RELEASE DATE: 05/13/22
PROPOSAL DUE DATE: 05/27/22
Section 1  Solicitation Overview

UC San Diego Health is hereby publicly soliciting proposals from qualified suppliers ("Bidder", "Proposer" "Provider" or "Contractor") of Oncology Clinical Pathways (OCP). This procurement is focused on oncology infusion; therefore, proposals should be tailored in scope and total cost to include only your firm’s oncology infusion pathways capabilities and solution(s).

The specific criteria for the OCP is discussed in greater detail within the Scope of Services section to this RFP.

The UC San Diego Health will follow the “Best Value” RFP Process focusing on the Bidder’s ability to differentiate itself based upon its competitive business advantage, innovation, and value-added suggestions. The Bidder’s proposal should:

- Demonstrate suitable competence and prior experience;
- Offer a compelling value statement for UC San Diego Health; and
- Substantially meet the requirements described.

It is imperative that each Bidder realize that what is written in the proposals and discussed with the RFP Administrator and Selection Committee in terms of performance and deliverables may become part of the final contract.

All documents submitted to the UC San Diego Health in response to this RFP will become the exclusive property of the UC San Diego Health, and will not be returned.

1.1. Contract Term

UC San Diego Health expects and intends that the implementation of services will commence on, or about, July 2022 and will consider contract terms up to five (5) years.

2. RFP Schedule

UC San Diego Health will make every effort to adhere to the schedule below; however, reserves the right to modify these activities and dates at any time.

Table 1. Intended schedule for this RFP

<table>
<thead>
<tr>
<th>Table 1: RFP SCHEDULE</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Distribute RFP</td>
<td>5/13/22</td>
</tr>
<tr>
<td>Deadline to Submit Questions</td>
<td>5/20/22</td>
</tr>
<tr>
<td>Questions Answered</td>
<td>5/24/22</td>
</tr>
<tr>
<td>RFP Response Submission Deadline</td>
<td>5/27/22</td>
</tr>
<tr>
<td>Finalist Presentations/Demonstration</td>
<td>6/6/22-6/10/22 (optional)</td>
</tr>
<tr>
<td>Finalist Notified</td>
<td>6/17/22</td>
</tr>
<tr>
<td>Contract Commences</td>
<td>July 2022</td>
</tr>
</tbody>
</table>
3. UC San Diego Health Overview

3.1. Overview

UC San Diego Health is one of five academic medical centers within the 10-campus University of California (UC) system. Collectively known as UC Health, these medical centers comprise the fourth largest health care delivery system in California and train nearly 50 percent of the state’s medical students and medical residents.

As part of a public trust organization, UC Health serves as a safety net for individuals in need. Nearly 60 percent of UC patients are covered by Medicare, Medi-Cal or lack health insurance. To fulfill our mission, UC San Diego Health currently maintains a two-campus strategy, integrating research, teaching and clinical care at locations in Hillcrest and La Jolla. Each medical complex supports acute inpatient care and a spectrum of outpatient primary and specialty medical and surgical services, including ambulatory and emergency patient care.

Our three hospitals operate under one license with a current combined capacity of 808 beds: UC San Diego Health Medical Center in Hillcrest (390 beds), Jacobs Medical Center (364 beds) and Sulpizio Cardiovascular Center (54 beds).

Moores Cancer Center

Moores Cancer Center is the only National Cancer Institute-designated Comprehensive Cancer Center in the San Diego region. Such centers are prominent among the leading institutions in the nation that are dedicated to scientific innovation and clinical excellence, and studies show that outcomes are better at NCI-designated centers.

Moores Cancer Center also is the first and only San Diego-based member institution of the National Comprehensive Cancer Network (NCCN), an alliance of the world’s leading cancer centers that treat patients with a broad spectrum of cancers and are recognized for dealing with complex, aggressive or rare cancers.

4. Scope of Services

4.1. Background:

Consistent with the American Society of Clinical Oncology’s (ASCO) efforts to expand awareness and use of clinical pathways, UC San Diego Health intends to evaluate available OCPs based on the ASCO’s Criteria for High-Quality Clinical Pathways (“Criteria”) and implement the OCP that best suits the needs of UC San Diego Health providers and patients.

4.2. Deliverables:

The successful Bidder is expected to provide an OCP that best satisfies the following Criteria:

- NCI/ NCCN Expert Driven
- Reflects Stakeholder Input
- Transparent
• Evidence Based
• Patient Focused
• Up to Date
• Promotes Participation in Clinical Trials
• Clear and achievable expected outcomes
• Integrated, cost-effective technology and decision support
• Ability to integrate with EPIC
• Efficient processes for communication and adjudication
• Outcomes-driven results
• Promotes research and continuous quality improvement

4.3. **Form of Response:**

1. Bidders must submit a formal quotation ("Quote") for the proposed solution. Pricing must be clearly itemized and the proposed term, not to exceed five (5) years, should be noted. Any terms and conditions included in the Quote that conflict with UC Health Terms and Conditions must be presented in a separate written request for exception (see item 5, below). Quotes must have an expiration date no sooner than 120 days from submission of RFP response.

2. Bidders must submit a written executive summary describing your company’s experience and capabilities specific to the oncology clinical pathways.

3. Bidders must submit answers to the OCP Key Questions using the provided Excel form.

4. Bidders must provide three (3) references and contact information for each. References should be of a substantially similar healthcare organization and have extensive experience using your proposed OCP.

5. **Contract Exceptions.** In a separate document, clearly state what, if any, objections your organization has to the standard form terms and conditions provided and attached to this RFP (Appendix A). Please note, the UC San Diego Health will take in to account the risk associated with any proposed changes into its holistic evaluation of responses. UC San Diego Health, at its sole discretion, may choose to accept or reject bidder’s exceptions. Bidders should be aware that an inability to reach acceptable terms will result in elimination from consideration for award.

5. **Mandatory Requirements**

   All Bidders submitting a response to this RFP must be compliant with the following minimum requirements (pass / fail):

   1. All bids must be submitted by the published deadline and must include all requested response materials to be considered.
   2. Must agree to the standard UC Health Terms and Conditions of Purchase, subject to review of requested exceptions, if any.
6. Onshoring of Services

Bidders should be mindful that all Services conducted under a resulting engagement(s), must be performed within the borders of the United States. The UC San Diego Health will not accept any near-shoring or off-shoring of Services under an Agreement arising out of this RFP process.

7. Instructions to Bidders

7.1. Overview

UC San Diego Health expects and intends to award a contract to the proposal that offers the best value based on the requirements in this solicitation. Each Bidder must furnish the required documents in the required format as outlined in this RFP in order to be considered responsive. The successful Bidder’s proposal is to be responsive, responsible, and the most advantageous, as determined by the UC San Diego Health.

7.2. Procurement Officer

The RFP Administrator designated below is responsible for the conduct of this procurement.

Nichole Schirm
E-Mail: nrschirm@health.ucsd.edu

Bidders shall not contact any other employees of UC San Diego Health with inquiries relating to this RFP process. Failure to adhere to this requirement will result in elimination from consideration for award.

7.3. Inquiries, Clarifications, Requests For Information

Bidders shall submit All INQUIRES, CLARIFICATIONS, and REQUESTS FOR INFORMATION through the University of California’s CalUsource website. Bidders are expected to promptly review the Request for Proposal document, including all of the attachments, exhibits, and addendum. If discrepancies, inconsistencies, or omissions are found, the Bidder shall immediately notify the RFP Administrator. If the Bidder has questions or requires clarification of the scope of work, UC San Diego Health’s intent, or any aspect of this procurement, they shall immediately notify the RFP Administrator. All questions, inquiries, clarifications, must be submitted through CalUsource by the due date identified in the Project Schedule. The RFP Administrator may respond to any such requests by issuing written addenda. Verbal clarifications shall not be binding. Bidders should not rely upon any statements made by any person other than the RFP Administrator.

7.4. Addenda And Communication

UC San Diego Health shall communicate through the CalUsource portal (www.calusource.net). UC San Diego Health may make changes to the RFP and/or provide clarification to information stated within the RFP by way of issuance of written addenda. All addenda issued prior to the Proposal Due Date will become part of this RFP and will be deemed to have been considered by the Bidder in its proposal.
7.5. Deviation from Specifications
A Bidder shall identify and fully disclose any deviation from the scope of work, as presented within this RFP. UC San Diego Health reserves the right to accept or reject quotations on each item separately or as a whole and to waive any irregularities within a proposal; irregularities may, however any render the proposal non-responsive.

7.6. Overview Of the Best Value RFP Process
This contract will be awarded according to a Best Value RFP methodology. This methodology consists of three primary stages: 1) Selection, 2) Clarification and Interviews, and 3) Agreement and execution with the UC San Diego Health’s governing documentation.

7.6.1. Selection
Selection shall be made using the Best Value Methodology. The Bidder must differentiate itself based upon its competitive business advantage and value-added suggestions. The Bidder’s proposal should articulate a reasonably priced “best practices” program that:
- Demonstrates suitable competence and prior experience in providing the Services;
- Offers a compelling value statement for UC San Diego Health; and
- Substantially meet the requirements described herein.

This solicitation, the evaluation of proposals, and the potential award of any resulting contract shall be made in conformance with applicable policies, rules, regulations and laws. UC San Diego Health reserves the right to contract for all, or a portion, of the winning proposal and to withdraw this RFP at any time.

7.6.2. Agreement and Execution with the Governing Documents
The third stage of the Best Value RFP methodology occurs before the contract is awarded. The awarded Bidder will be required to execute the UC San Diego Health documentation that will govern the award. These documents are attached hereto as Appendix A through Appendix E, inclusive of contractual Appendices, and made part hereof by this reference.

- Appendix A – UC Health Terms and Conditions
- Appendix B – Master Services Agreement
- Appendix C – Data Security and Privacy
- Appendix D – Business Associate Agreement
- Appendix E – Template Statement of Work

7.7. Pricing/Pricing Adjustments
UC San Diego Health requires a fixed-price implementation delivery-model prior to the commencement of licensing in a resulting Agreement. In the event the contract is extended, cost increase pass-through will be considered on each anniversary of the contract. Adjustments will be negotiated between the successful Bidder and UC San Diego Health’s Procurement Services department. Each such adjustment shall be subject to the following limitations:
- In no event shall the contract price be increased by more than the percentage increase shown by the Consumer Price Index for San Diego County, California as published by the U.S. Department of Labor, Bureau of Labor Statistics.
All proposed price increases shall be submitted, in writing, one-hundred and eighty (180) days prior to the anniversary date. Requests for price increases may require substantiating documentation in the form of invoices, labor contracts, letterhead notices of price increases, etc.

UC San Diego Health reserves the right for whatever reason deemed to be in UC San Diego Health’s best interest to accept, reject or negotiate such proposed cost pass through. In the event agreement cannot be attained, the contract holder shall agree to a final one-hundred and eighty (180) day extension with no change in pricing or service levels.

With respect to the products procured as a result of this RFP, UC San Diego Health shall be given the benefit of all price declines, and rights and warranty of quiet enjoyment.

8. Proposal Requirements, Format and Submission

8.1. Date, Time, And Location

Bidders must submit the proposal packages via CalUsource no later than the date and time indicated in the Procurement Schedule (“Proposal Due Date”).

Bidders are strongly encouraged to complete and submit proposal well before the RFPs due date.

9. Additional Conditions and Requirements

9.1. Contract Form

Any contract awarded pursuant to this RFP shall:

- Be memorialized in writing within Appendix B: Master Services Agreement;
- Be governed by the Master Services Agreement, and attached appendices, including but not limited to Appendix A: UC Health Terms and Conditions;
- Incorporate UC’s Data Privacy requirements, provided herein; and
- Incorporate the RFP requirements and specifications, as well the statement of work within the Bidder’s Proposal and as accepted by UC San Diego Health.

9.2. Proposal Preparation Costs

Bidders will bear all costs incurred in the preparation and submission of the Proposal and related documentation, including Bidder’s presentations to UC San Diego Health. If Bidder is the Apparent Awardee, Bidder will bear its own costs in negotiating and finalizing an agreement with UC San Diego Health.

9.3. Firm Proposals

Bidder’s pricing/fees/costs in response to this RFP shall remain firm for a period of 120 days from the RFP due date.

9.4. Errors And Omissions

Successful Bidder should immediately notify UC San Diego Health of any apparent discrepancy, error, omission, ambiguity or lack of clarity in this RFP, any attachments, references and amendments. Successful Bidder will not be entitled to compensation for any error or discrepancy that appears in this RFP.
9.5. University’s Right to Negotiate

UC San Diego Health reserves the right to award all, part or none of the item(s) covered by this RFP and to contract in the best interests of UC San Diego Health. UC San Diego Health reserves the right to negotiate each and every aspect of any offer received in response to this RFP, and to reject or negotiate additional terms and conditions offered by the apparent successful Bidder prior to the execution of a contract. In addition, UC San Diego Health may require additional cost and pricing data or documentation prior to award of any contract in whole or in part which may result from this RFP.

UC San Diego Health may waive irregularities in a Proposal provided that, in UC San Diego Health’s judgment, such action will not negate fair competition and will permit proper comparative evaluation of proposals. UC San Diego Health’s waiver of an immaterial deviation or defect will not modify the RFP documents or excuse successful Bidder from full compliance with the RFP specifications in the event a contract is awarded to successful Bidder.

9.6. Guidelines

Successful Bidder must operate within the guidelines of all federal, state, and local labor laws and codes. Successful Bidder must possess all trade, professional or business licenses as may be required by the work contemplated by this RFP.

9.7. California Public Records Act

All proposals, supporting materials and related documentation are subject to the California Public Records Act (“CPRA”). All material submitted in response to this solicitation shall become a matter of public record and shall be regarded as public record. Marking a document “confidential” or “proprietary” may not prevent its release.

9.8. Ethics

Bidder shall exercise extreme care and due diligence to prevent any action or conditions which could result in conflict with the best interest of UC San Diego Health. Throughout the term of any subsequent Agreement, Bidder shall not accept any employment or engage in any work, which creates a conflict of interest with UC San Diego Health or in any way compromises the work to be performed under this RFP or subsequent Agreement. Bidder and/or its employees shall not offer gifts, entertainment, payment, loans, or other gratuities or consideration to UC San Diego Health employees, their families, other Bidders, subcontractors, or other third-parties for the purpose of influencing such persons to act contrary to UC San Diego Health’s interest or for personal gain. Bidder shall immediately notify UC San Diego Health of any and all such violations of this clause upon becoming aware of such violations.

9.9. Collusion Among Successful Bidders

Collusion is not allowed. If there is proof of collusion among Bidders, UC San Diego Health will reject all proposals involved in the collusive action and may further debar those Bidders from participating in future contract opportunities.

9.10. Acronyms

In this Request for Proposal the following acronyms have been used for reference:

- ASCO: American Society of Clinical Oncology
- CPRA: California Public Records Act
- HIPPA: Health and Patient Portability Act
<table>
<thead>
<tr>
<th>Abbreviation</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>NCCN</td>
<td>National Comprehensive Cancer Network</td>
</tr>
<tr>
<td>OCP</td>
<td>Oncology Clinical Pathways</td>
</tr>
<tr>
<td>PDT</td>
<td>Pacific Daylight Time</td>
</tr>
<tr>
<td>RFP</td>
<td>Request for Proposal</td>
</tr>
<tr>
<td>UC</td>
<td>University of California</td>
</tr>
</tbody>
</table>